



**Florham Park Borough Council
Thursday, October 22, 2015
Work Session Minutes**

Mayor Taylor called the work session to order at 6:30 p.m. He asked the Borough Clerk for a roll call:

Governing Body	Present	Absent
Mayor Taylor	X	
Council President Malone	X	
Councilman Germershausen	X	
Councilwoman Cefolo-Pane	X	
Councilman Carpenter	X	
Councilman Michalowski	X	
Councilman Zuckerman	X	

Council Portfolio Updates:

Council President Charles Malone provided the following report:

- Best practices worksheets have been sent out for the Council to review; hopefully all have had an opportunity to review them. The Council stated that they had reviewed it. Mr. Huyler stated we are in better shape than we were last year by one question. We can now submit it to the State.

- 2016 Budget Process is underway. CFO Patrice Visco said that she and Borough Admin. Bill Huyler would be setting up meetings in the next couple of weeks with the Department heads and the liaisons.
- Community Pass is online and up and running thanks to John Timmons and team. and on the Recreation site. Residents can sign up for trips and recreation programs
 - Rec. Director John Timmons provided the following update:
 - Basketball registration opened October 10th. Right now there are over 100 kids registered. Last year there were 275 kids; expecting more to sign up in the next couple of weeks.
 - Bus Trip to Radio City Christmas Spectacular is almost sold out; two tickets left. Most people signed up and purchased the tickets online. Thanks to Sheila Williams for getting that up and running on the website.
- Mr. Malone stated security cameras at the fields are up and running and concession stands have been used throughout the season.

Councilman Germershausen provided the following report:

Water Utility:

- Preferred Tank and Tower, Inc. is scheduled to inspect the interior and exterior of both water towers in the next couple of weeks. Internal inspections will be done using a robotic device and digitally recorded; exterior inspections will be done via a visual inspector who will record it. The inspections will satisfy OSHA and EPA requirements.
- A.C. Shultes is almost finished with the repair of Wellhouse #3; motor should be installed within two weeks
- Division water personnel have been winterizing the Borough facilities and irrigation systems.

Councilwoman Cefolo-Pane provided the following report:

- Next Planning Board meeting will be held on 10/26; no meeting held since last work session.
- AARP holiday lunch is December 1st
- Senior holiday lunch is December 9th
- Gazebo will be starting up with their meetings the first Monday of each month. They will start in November and be held at the Library.

Councilman Carpenter provided the following report:

Police Department:

- Chief Treiber currently transitioning into his new position and working on his reorganization. It appears that he has the bulk of it done and is doing well.
- PBA is sponsoring a 5K run on Saturday, October 24th at Holy Family School. Anyone interested in helping is welcome.
- PBA sponsoring "*Safe Night Out*" on Friday, October 30th.

First Aid Squad:

- Building just about complete; need to do finishing touches on the floor

Fire Department:

- Fire Department had one resignation in past two weeks; one new firefighter will be sworn in tonight.
- Alderton patio dedication was last Saturday. Patio is behind the Antique Firehouse and is available to all residents to use.

Department of Public Works:

- DPW is finishing up some of their summer projects; also working on some fertilization and are currently testing leaf equipment.
- A conditional offer of employment was made to a candidate for the Athletic Field Supervisor; should be appointed at the next regular meeting.

Engineering Dept.:

- Asked Borough Engineer Sgaramella to do a brief update. Sgaramella stated:
- Completed milling on Vreeland Road; will start paving on Monday.
- Small job on first Street, curbs, sidewalks, etc. Hopefully will be done first week in November.
- Received money for tree removal permits; putting together a program to plant street trees. Mr. Sgaramella has a list and has enough money for what is currently on the list. In the spring and fall we will get it out to residents and ask who want a street tree.

Councilman Michalowski provided the following report:

Sewer Utility:

- Sewer Utility waiting for Repair of the Grit Chamber to begin.

Board of Health:

- There have been several complaints about feral cats in different parts of the Borough; Pequannock is investigating.

Florham Park Library:

- Looking at old bound newspapers that are becoming more fragile; looking for a new way to archive that. They are currently looking at proposals for digital scanning.
- Going to get an estimate for redesign of sun learning room; will have to go out to bid on that.
- Library is also looking to upgrade the phone system; Bill Huyler said the entire Borough is looking to upgrade the phone system. It's a long lengthy system to get an estimate.
- Mr. Huyler stated we could save at least \$2,000 per month. It will also pay for itself in 2 years.

Councilman Zuckerman provided the following report:

- Environmental Commission worked on Spring Garden Lake Clean-up with Slap and DPW this past Friday; quite a bit was accomplished.
- Historical Preservation worked on a budget for 2016 at the last meeting; budget has been submitted to Borough Administrator Bill Huyler
- Over 100 people turned out for the Pathways in History event at the Little Red Schoolhouse; great turnout
- Pool Revenue through October is \$188,919 and expenses are \$124,288; a difference of about \$65,000, although they do expect more expenses to come through. Also, will be discussing 2016 new pool rates shortly.

Mayor Taylor:

Mayor Taylor stated that he wanted to bring to the attention of the Council that Ken Dolsky is attendance this evening regarding the Pipeline. He stated that hard copies and electronic copies of letters that other towns have sent to PSE&G were included. He asked the Council to review them and at the next work session they can decide if they would like a letter to go out from the Borough. Mr. Dolsky spoke about this at the last meeting.

Mr. Huyler stated that Ordinance # 15-23 regarding the underground utility will have to be tabled. He is not sure that is the correct version after talking to Dave Shivas in light of Joe Bell's absence.

Council President Malone asked if the vehicle they are purchasing for the Fire Department can be described.

Councilman Carpenter stated that there are 4 chiefs and only three cars. This is leftover money from a bond. One car has 165,000 miles; another repurposed vehicle has over 125,000 miles and has recently had mechanical issues. It needed \$1900 worth of work. It is hard for 4 Chiefs to use their personal vehicles to respond to emergencies. In the past they would have to get to the Firehouse, switch the stuff out of their personal vehicles and into the Chief's vehicle and vice versa. What they ordered is an SUV similar to like what they have in the PD; it's a Ford Excursion.

Mr. Huyler stated this was previously indentified in the budget for the year.

Council Malone stated that is the best way to move forward in order to limit liability for use of personal vehicles.

Councilman Germershausen asked if they checked with the Police Department for vehicles; he would rather see the money go toward a new fire truck.

Councilman Carpenter said they have no vehicles available; there are 4 chiefs and 3 vehicles that all respond to emergencies.

Mayor Taylor opened the meeting to the public.

Ken Dolsky was in attendance to ask the Council to consider writing the letter. To PSE&G.

Councilman Zuckerman said the Council should all review it and suggested it be put on the next work session. Council President Malone agreed and stated he hadn't had a chance to review it yet.

Seeing no more members of the public who wished to be heard, Mayor Taylor closed the meeting to the public.

ADJOURNMENT:

Council returned to the work session after the Executive Session was adjourned at 7:05 p.m. On a motion made by Council President Malone, seconded by Councilman Germershausen, the work session was adjourned by a unanimous vote at 7:05p.m.

Respectfully submitted,

Sheila A. Williams, R.M.C.
Borough Clerk
November 5, 2015