



Florham Park Borough Council
Thursday, February 25, 2016
Work Session Minutes

Mayor Taylor called the Work Session to order at 6:30 p.m. He asked the Borough Clerk for a roll call:

Governing Body	Present	Absent
Mayor Taylor	X	
Council President Michalowski	X	
Councilman Germershausen	X	
Councilwoman Cefolo-Pane	X	
Councilman Carpenter	X	
Councilman Malone	X	
Councilman Zuckerman	X	

Council Portfolio Updates:

Council President Michalowski provided the following report:

Florham Park Library:

- Internship position available at the Library if anyone knows someone who is interested please let him know

Florham Park Water Utility:

- Preferred Tank & Tower inspected the interior and exterior of both water tanks. The internal inspection was done using a robotic swimmer and digitally recording the inspection. The

exterior was visual inspected and videoed by a tank climbing inspector. The inspection report and video are currently being reviewed.

- Water Superintendent Zipeto, Craig Dewitt of Hatch Mott McDonald and me met with representatives from Rock GW to try and finalize the Exxon Well and water transmission easement alignment prior to the agreement going to legal review. We will be conducting another meeting within the next two weeks to clean up any design alignment details. Along with this Rock GW will be providing the Borough well data and permit data so we may start applying for a well diversion permit from the DEP. We are also scheduling a site visitation of the Exxon well with Borough personnel and our consulting engineers Hatch Mott McDonald to start developing a plan and project cost for bringing the Exxon well back on line since it has been sitting dormant since 2006.
- The DEP has scheduled a review of records and testing procedures to recertify our lab which will allow us to continue testing a number of water quality samples in house.
- Personnel attended Mel safety training classes. These classes are a requirement of the JIF and are presented at no cost to the Borough.
- Notification was made by SMC MUA to the Borough that the bulk rate for water is going up as of January 2016 from \$2.25 per 100 CU.FT. to \$2.30 and Hydrant charges will be increased from \$84.46 to \$91.32 per quarter.
- Carl Ganger met with Council President Michalowski and Administrator Huyler to review the proposed water rate increase and discuss various water utility projects.
- Division members cleared fire hydrants starting with the Central Business District (CBD), schools, and municipal facilities
- Completed DEP Asset Survey of FPWU system

On 02/06/2016 division personnel responded to a water main break on Lakewood near Cathedral. It was a full circle crack.

Florham Park Sewer Utility:

- The bid for the Woodbine sanitary sewer line abandonment and construction of a new section of pipe within the municipal right of way were received bids on January 5, 2016. Three bids were submitted ranging from \$74,900 to \$160,00 with the low bid being Jo-Med Contracting from Elizabeth. (see Bid rec memo)
- On Thursday January 21, 2016 the DEP conducted one of two scheduled inspections of the FPSU which will take place in 2016. During the inspection they review operation records, data collection records, as well as reports that are required to be submitted to the DEP. They also perform a physical inspection of all facilities. While there were a few minor deficiencies noted, there were no citations issued. Department personnel began abating noted deficiencies.

- Arnold Construction completed the underground sanitary sewer pipe replacement on Timber Court.
- Division personnel are developing a multi-coupon sewer utility bills similar to the tax bill format to save on postage and labor costs. Our goal is to have this ready for next quarter's residential billing.
- Repair of the Grit Chamber stalled due to the snow and freezing temperatures that froze water in the chamber encasing grinders and transport conveyors. Work will resume once it becomes warmer.
- The NJOSHA 300 annual report has been completed and posted for 2015 work related injuries and illnesses.
- Stacey Construction's final payment for the Ridgedale Avenue sewer replacement project has been determined (\$15,115.51) and accepted by both sides. The delay in the final payment was the result of Stacey Construction billing for additional saw cutting of the roadway along with charging down time for every piece of equipment and laborer on the job. Through inspection notes and photographs it was determined there was no work stoppage due to the additional saw cutting. Stacy will now be paid for the additional saw cutting plus retainage held and the project closed out.
- Completed ABR-Water Beneficial Reuse (GP) general permit application and the annual reporting in accordance with the requirements in the authorization to discharge governing FPSU's permit for reclaimed water for beneficial reuse. In basic language we can use water that has completed the treatment process for irrigation within a secured area, plant equipment and facilities wash down, sewer jet water for example.
- Department members prepared for Blizzard on 01/22/2016. No issues on the utility side to report. Now, personnel are preparing for the effects of melting snow in addition to rain and the effects it will have on the system and treatment process.
- Completed DEP Asset Survey of FPSU system
- Received and reviewed DEP TWA Extension Permits for Corporate Suites 90 Park Avenue and Woodbine Road easement # 10 sewer construction.

Administrator Bill Huyler asked Council President Michalowski who was in charge of deciding if the Library should remain open or closed in inclement weather? The Library is a Borough owned building, and should someone slip and fall on ice, the Borough is still responsible.

Council President Michalowski said Joan Hipp opened up during the last snow storm because she said the sidewalks were clean. Mr. Huyler further stated that he was uncomfortable with it, given the fact that the Borough was closed. He indicated he

would talk to Joan Hipp about it. He thinks the Borough should take a consistent approach.

Councilman Germershausen provided the following report:

- Attended the February 17, 2016 Morris County League of Municipalities Luncheon with Mayor Taylor. Anthony Bucco was guest speaker who outlined the Governor's Budget.
- Discussed Class III Officers at the Schools; they receive no benefits or pensions and will save the taxpayers money
- New League Director Michael Darcy outlined some projects such as *One Day One School* that save taxpayers money. Also discussed transportation trust fund. Also discussed utility fees that were collected by the State of NJ and never returned to the municipalities.
- Historic Preservation discussed at their last meeting the roof restoration at the Little Red Schoolhouse and the bids. Resolution on the agenda tonight for the grant application. Also discussed events for the 2017 Celebration of the Little Red Schoolhouse. They are hoping to sell puzzles and postcards and maybe even pillows or blankets.

Councilwoman Cefolo-Pane provided the following report:

Gazeo Concerts:

- Gazebo donation letters should be in mailboxes by next week
- Next meeting is next Thursday, 7:00 p.m. at the FP Library

Seniors:

- Seniors had regular meeting; pizza luncheon and a program. Their next meeting is on March 9th and will be their St. Patrick's Day Luncheon.

Planning Board:

- Meeting was February 22nd. One new application for Florham Park Investors, LLC, for former Boy Scout Offices, 222 Columbia Turnpike. They plan to make it a medical office. Expanding parking lot and will be taking down 15 trees and will be replacing them.
- 210-230 Park Avenue Major Subdivision application was withdrawn.
- One Resolution was approved for change in tenancy
- Board Directed attorney to prepare a resolution for Florham Park Village LLC for additional signs

- Discussed applications and when documents should be made available to the public. Is it as soon as they are filed? Can residents inspect the documents as soon as they are filed? Attorney Joseph Bell stated they can inspect the documents when they are filed. They are public records.
- Council President Michalowski attended the last Planning Board Meeting as Councilwoman Cefolo-Pane could not attend. He stated regarding the Gulf Station property there was concern over the signage. There is also concern about the canopy, the condition of the building, the fence. This matter was carried to the next meeting.

Construction:

- Per Steve Jones, regarding 16 Lincoln Avenue, he indicated construction materials and trucks were moved and the fence will be re-installed.

Councilman Carpenter provided the following report:

First Aid Squad:

- Florham Park First Aid Squad swore in three new members at their last meeting; membership is not growing but remains steady

Police Department:

- Police will hold its first “*Coffee with a Cop*” meeting tomorrow at 8:30 a.m. at the Florham Park Diner; residents encouraged to attend
New and Improved FPPD Website will be up next week.
Police Department developed a *Community Satisfaction Survey* that will be distributed to residents via social media and other vehicles to see what areas residents think they can improve in
Police Department looking for more block watch captains for Neighborhood Watch program; anyone interested should contact Sgt. Johnstone or Officer Greenstein

Fire Department:

- Fire Department gained one member; lost one member
- Department completed mandatory training; was informed by ISO that there would be an underwriting review; ISO ratings directly tied to commercial insurance rates. May be able to move up a little.

Councilman Malone provided the following report:

Finance:

- Annual budget process nearing completion; budget was previewed for the Council on Tuesday night; anticipate introduction on March 10 introduction and public hearing and adoption on April 7

Recreation:

- Florham Park Athletic Foundation has helped Malcolm Foggio with his Make Some Noise Foundation for Kids Cancer. Thanks to Sheila Williams for getting him here tonight to be recognized at the regular meeting.

Florham Park Rotary:

- Sean Shallis from the FP Rotary is here tonight. I am impressed with the renewed energy coming out of the club. It's a service based organization in the town. He asked Mr. Shallis if he would like to say a few words. Mr. Shallis stated the Rotary Club meets at the Florham Park Diner on Friday and they are always looking for new members. Mr. Malone is going to be the dedicated liaison for the Rotary Club. One idea he had was putting a float in the parade for scholarship winners. They would like to borrow the list for Meet Me in FP to solicit names; also can encourage businesses they speak with to sign up for Meet Me In FP
- Had a discussion with Peter Kiko, of DiMartinis Landscaping. They are looking for more spots to beautify in Florham Park; there are several viable areas i.e. Hillside Avenue, Beechcrest, etc. He discussed getting some plantings in on Hillside. Mr. Malone suggested he go through the formal process and fill out an application with the Borough.

Councilman Zuckerman provided the following report:

Municipal Pool:

- The Pool Fee Ordinance is on the agenda for this evening; once it is approved the package will go out next week to residents. No increase in fees from last year.

- Councilman Zuckerman and Mayor Taylor met with Superintendent of Schools recently to discuss items of mutual interest. On the recommendation of OEM they would like to purchase a generator for Ridgedale School. They would like the Borough to share the cost of it.
- Also got proposals for air conditioning for Ridgedale and Brooklake Schools at the suggestion of many parents. It would cost between \$4M-\$5M dollars to do it; they put this on hold.

Environmental Commission:

- They did not have a Quorum; therefore, they did not meet on Tuesday.
- Next project is wood chipping around Spring Garden Lake; date is to be determined.
- Councilwoman Cefolo-Pane asked if Ridgedale could be used as a shelter. Councilman Zuckerman said it could; it has a shower, kitchen, etc. If all power went out we could use it as a shelter. The cost would be \$150,000, which they want us to split. Borough Engineer Sgaramella stated that he will contact some electricians to get and what the exact cost will be. Borough Administrator Huyler stated that his only concern is the gym would be the shelter area; if the school is open they would need to use that area. If the Borough is going to split the cost an agreement would need to be worked out in advance.

Borough Administrator:

- The Hanover Park Lacrosse Club is looking for a donation.

Hanover Regional High School is looking for support for Park Lacrosse. The donation is \$100-\$200. We have supported other sports at the High School. The Council agreed to donate \$200.00.

We received a film permit. The dates are beyond dates allowable by Borough Ordinance. What they are asking for is to film in Hamilton Park Hotel in the small bar in the front lobby area from 7:00 p.m. to 4:00 a.m. on Saturday, March 5th and Sunday, March 6th. They have permission from Rock-GW to film on their property on March 4. I would like to know if the Council will allow it. We get \$500.00 per day. I will have them talk to the Chief regarding any security issues.

Council President made a motion to approve the filming, seconded by Councilwoman Cefolo-Pane

Vote:

Council Member	Aye	Nay	Abstain	Absent	Comments
Michalowski	X				
Germershausen	X				
Cefolo-Pane	X				
Carpenter	X				
Malone	X				
Zuckerman	X				
Total	6				

Mr. Huyler also discussed the revised sign application for the Goddard School. It has been amended to say “*Now Enrolling*”.

Mr. Jones was in attendance and stated that they typically don’t approve signs with the language. Typically the Council has approved “Grand Opening” signs. and Mr. Jones does not recommend approving the “Now Enrolling” signs. Other schools such as Primrose were not approved and he thinks the Borough should not approve this to remain consistent. If they come back with a “Grand Opening” sign he recommends approving it for 30 days after Certificate of Occupancy is issued. Council agreed not to approve the temporary sign request. Mr. Jones stated that if they amend their request to read “Grand Opening” he recommends allowing it.

Mayor Taylor opened the meeting to the public.

John Winters, 32 Brooklake Road:

Mr. Winters asked if the Borough would have to Bond for the water increases to bond for the plant.

The Mayor stated they would.

Mr. Winters asked if there was any movement on the Task Force that was discussed a few months back?

Mayor Taylor stated that if he was referring to the steering committee, they were going to get a meeting together at some point.

Maureen Mulligan, 9 Kice Road

Mrs. Mulligan stated she and Mrs. Shepard were in attendance to discuss the application for the gas station on Columbia Turnpike and Crescent Road. She would like to discuss the fact at the last BOA meeting a positive resolution was requested that would reflect the agreed to changes in the discussion. Following that, there was further discussion that the applicant would come back with revised plans given the fact that the plans did not have current information on them. They were missing the agreed upon changes. There was also discussion on the availability of the sizes of canopies. Citizens were left in a quandary as to where they stand. It sounded like it was a done deal – everyone understood what was to be done. Then the canopy came in. We feel like this isn't done yet and don't know where it stands.

The Mayor stated that the Zoning Board will announce at the next meeting how the process works with respect to the application and/or a positive or negative resolution.

Mrs. Mulligan stated that their impression was that it was done. Another issue that exists is the lack of time for the citizens to have adequate time to review the documents submitted by the applicant.

The Mayor stated that if they are submitted to the Board Secretary they should be available.

Mrs. Charlene Shepard, 109 Crescent Road

Mrs. Shepard stated that she visited the Board Secretary's office and was told by the Board Secretary that she did not anticipate getting another rendering. In light of that, it is hard to visualize what it is all going to look like. At the meeting, the display provided by the applicant did not reflect the final product.

Mayor Taylor suggested they talk to Mr. Sgaramella and the Zoning Board office. He stated the Council had to go to their regular meeting.

Councilman Michalowski said he appreciates their concern.

Mrs. Mulligan asked how they would get the documents to 100 people prior to the next meeting.

Mayor Taylor stated he did not know; that needs to be discussed with the Board Secretary. As soon as the Board Secretary receives them the public can view them or at the meeting.

Mrs. Mulligan stated she thinks that is unsatisfactory.

Mayor Taylor stated that is fine.

Mayor Taylor asked for a motion to adjourn.

ADJOURNMENT:

On a motion made by Councilman Malone seconded by Councilman Carpenter, the work session was adjourned by a unanimous vote at 7:10 p.m.

Respectfully submitted,

Sheila A. Williams, R.M.C.
Borough Clerk
March 21, 2016