



**FLORHAM PARK MUNICIPAL POOL 2016 EMPLOYEMENT
APPLICATION**

NAME: _____

HOME ADDRESS: _____

SOCIAL SECURITY NUMBER: _____ BIRTH DATE: _____

HOME PHONE: _____ CELL PHONE: _____

EMAIL: _____

EMERGENCY CONTACT _____ PHONE: _____

POSITION: Lifeguard _____ Snack Shack Attended _____

Are you available for the complete operation season? YES NO
Memorial Day weekend through Labor Day weekend.

If no, time frame when you would not be available _____

Please check the following valid certifications that you hold:

LGT _____ CPR _____
(Please provide copies of unexpired certifications with application)
Must hold certification prior to employment.

WSI _____ EMT _____
(Please provide copies of unexpired certifications with application)

Have you ever worked at a pool, camp, or any recreational facility? YES NO
If yes, where: _____

Name of School/College you are now attending: _____

Health/Medical Conditions or Allergies: _____

If you are less than 18 years of age, working papers must accompany this application. You will be required to attend a pre-season orientation and skill evaluation as a condition of employment. The Borough of Florham Park is an Equal Employment Opportunity municipality.

FLORHAM PARK MUNICIPAL POOL LIFEGUARD POSITION DISCRPTION

LIFEGUARDS:

Works under the supervision of the Pool Manager and Assistant Pool Managers

- **Must be able to work weekends and Holidays.**
 - **Must be able to work a minimum of 32 hours weekly.**
 - **Must be able to work rotating shifts**
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- Must be dressed in proper staff attire.
 - Observes bathers on assigned sections of bathing areas according to the rotation set by the Manager or designee.
 - Rescue bathers using proper rescue equipment and techniques.
 - Administer proper artificial respiration, resuscitation, and first aid treatment prior to the arrival of emergency medical staff.
 - Administer basic first aid in non-emergency situations.
 - Inform bathers of restrictions within the bathing area.
 - Maintain rescue equipment in preparation for immediate response.
 - Enforce all established rules and regulations.
 - Keep the pool deck area clean and free from hazards. Keep locker room areas clean and free from hazards.
 - Follow appropriate reporting procedures for accidents and incidents.
 - Act as a gate attendant.
 - Monitor playground and complex areas as directed.
 - Assist with swim lessons.
 - Be available for special events, which at times may be prior to or after regular schedule pool operational hours
 - Perform other duties as assigned by Management or Assistant Managers, or designee.

KNOWLEDGE, SKILLS AND ABILITIES:

- Knowledge of water rescue methods and techniques.
- Knowledge of and ability to administer first aid and life resuscitation (CPR) techniques.
- Knowledge of the surveillance methods used to recognize and prevent injuries in bathing area
- Knowledge of water rescue equipment and the ability to maintain such equipment.
- Ability to enforce swimming regulations.
- Ability to swim in accordance with certification standards.
- Ability to remain calm during water-rescue operations.
- Ability to positively interact with the general public.
- Must be able to remain alert with no lapses of consciousness for long periods of time.
- Must be able to sit for extended periods of time, including in an elevated chair.
- Must be able to project voice for long distances.
- Must be able to hear and recognize noises and distress signals in the pool environment.
- Ability to read, write, speak, understand and communicate in English sufficiently to perform the duties of the position.
- Must be able to follow direction.
- Ability to work in outside weather conditions which will include exposure to heat, sun, cold, wet or humid conditions for long periods of time.
- Ability to establish and maintain effective, positive working relationships with co-workers, supervisors, officials, and the public, etc.

EDUCATION, EXPERIENCE AND SPECIAL REQUIREMENTS:

Licensing &/or Certifications:

- Must hold current Lifeguard, CPR and First Aid certification recognized by the State of New Jersey Department of Health & Senior Services.

Experience:

- At least one year of experience is recommended, but not required.

References:

1. _____
(Name) (Address) (Phone)

2. _____
(Name) (Address) (Phone)

3. _____
(Name) (Address) (Phone)

Special Requirements:

Must be able to work weekends and holidays

- Must be at least 16 years of age.
- Will be required to attend a pre-season orientation as a condition of employment.
- Will be required to attend staff meetings during the season as scheduled by the Pool Manager or designee as a condition of continual employment.
- May be required to pass a sex-offender background check if over the age of 18.

- Must be able to work weekends and holidays**
- Must be able to work a minimum of 32 hours weekly.**
- Must be able to work rotating shifts**

I have reviewed the attached position description and understand the obligations and responsibilities required of the position by me during the time of employment. I also understand there is a required preseason orientation and skills meeting and that the pool season runs from Memorial Day weekend through Labor Day weekend.

Signature: _____ Date: _____

Return with employment application



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Park Municipal Florham Pool

Snack Shack Attendant Position Description

Snack Shack Attendants are responsible for operating Snack Shack. Individuals will be trained in food preparation as well as preparing the Snack Shack for day to day operation.

Minimum applicant age 14 years old

Applicants under 18 years old will require working papers.

Prior to working applicants will need to take on line food handler course and provide certificate of completion. www.servsafe.com and the cost is \$15.00

Must be able to work weekends and holidays

Position Responsibilities:

Works under supervision of the Pool Manager and Assistant Managers

- Provide great customer service by interacting with pool members and guests in a pleasant and professional manner
- Maintain safe working conditions and sanitary work area
- Accurately maintain cash register operations at all times
- Must work well with other Snack Shack employees
- Stock and maintain supplies
- Clean picnic and empty trash containers
- Clean are and empty trash containers by snack shack.
- Works a rotating scheduled as assigned by the Pool Manager or Assistant Managers

Basic Requirements:

- Basic working knowledge of food and beverages a plus
- Basic math ability to accurately count and handle money
- Ability to follow directions and effectively perform all daily tasks
- Positive attitude and neat appearance

Snack Shack Attendant

Special Requirements:

Must be able to work weekends and holidays

- Must be at least 14 years of age.
- Will be required to attend a pre-season orientation as a condition of employment.
- Will be required to attend staff meetings during the season as scheduled by the Pool Manager or designee as a condition of continual employment.
- May be required to pass a sex-offender background check if over the age of 18.

Must be able to work weekends and holidays

Must be able to work rotating shifts

Must have completed and provide documentation for the food handlers course

I have reviewed the attached position description and understand the obligations and responsibilities required of the position by me during the time of employment. I also understand there is a required preseason orientation and that the pool season runs from Memorial Day weekend through Labor Day weekend.

Signature: _____ Date: _____

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