



**Florham Park Borough Council
Thursday, March 24, 2016
Work Session Minutes**

Council President Michalowski called the Work Session to order at 6:30 p.m. He asked Borough Clerk Sheila Williams for a roll call:

Governing Body	Present	Absent
Mayor Taylor		X
Council President Michalowski	X	
Councilman Germershausen	X	
Councilwoman Cefolo-Pane	X	
Councilman Carpenter	X	
Councilman Malone	X	
Councilman Zuckerman	X	

Council Portfolio Updates:

Council President Michalowski provided the following report:

Florham Park Library:

- The Library was very pleased that Coffee with the Mayor and Council was held at the Library.

Florham Park Water Utility:

- Preferred Tank & Tower inspected the interior and exterior of both water tanks. The internal inspection was done using a robotic swimmer and digitally recording the inspection. The exterior was visual inspected and videoed by a tank climbing inspector. The inspection report and video are currently being reviewed.
- Water Superintendent Alex Zipeto, Craig Dewitt of Hatch Mott McDonald and Carl met with representatives from Rock GW to try and finalize the Exxon Well and water transmission easement alignment prior to the agreement going to legal review. We will be conducting another meeting within the next two weeks to clean up any design alignment details. Along with this Rock GW will be providing the Borough well data and permit data so we may start applying for a well diversion permit from the DEP. We are also scheduling a site visitation of the Exxon well with Borough personnel and our consulting engineers Hatch Mott McDonald to start developing a plan and project cost for bringing the Exxon well back on line since it has been sitting dormant since 2006.
- The DEP has scheduled a review of records and testing procedures to recertify our lab which will allow us to continue testing a number of water quality samples in house.
- Personnel attended Mel safety training classes. These classes are a requirement of the JIF and are presented at no cost to the Borough.
- Notification was made by SMCMUA to the Borough that the bulk rate for water is going up as of January 2016 from \$2.25 per 100 CU.FT. to \$2.30 and Hydrant charges will be increased from \$84.46 to \$91.32 per quarter.
- Met with Carl and Administrator Huyler to review the proposed water rate increase and discuss various water utility projects.
- Division members cleared fire hydrants starting with the Central Business District (CBD), schools, and municipal facilities

- Completed DEP Asset Survey of FPWU system
- On 02/06/2016 division personnel responded to a water main break on Lakewood near Cathedral. It was a full circle crack.

Florham Park Sewer Utility:

- The bid for the Woodbine sanitary sewer line abandonment and construction of a new section of pipe within the municipal right of way were received bids on January 5, 2016. Three bids were submitted ranging from \$74,900 to \$160, 00 with the low bid being Jo-Med Contracting from Elizabeth. (see Bid rec memo)
- On Thursday January 21, 2016 the DEP conducted one of two scheduled inspections of the FPSU which will take place in 2016. During the inspection they review operation records, data collection records, as well as reports that are required to be submitted to the DEP. They also perform a physical inspection of all facilities. While there were a few minor deficiencies noted, there were no citations issued. Department personnel began abating noted deficiencies.
- Anold Construction completed the underground sanitary sewer pipe replacement on Timber Court.
- Division personnel are developing a multi coupon sewer utility bill similar to the tax bill format to save on postage and labor costs. Our goal is to have this ready for next quarter's residential billing.
- Repair of the Grit Chamber stalled due to the snow and freezing temperatures that froze water in the chamber encasing grinders and transport conveyors. Work will resume once it becomes warmer.
- The NJOSHA 300 annual report has been completed and posted for 2015 work related injuries and illnesses.
- Stacey Construction's final payment for the Ridgedale Avenue sewer replacement project has been determined (\$15,115.51) and accepted by both sides. The delay in the final payment was the result of Stacey Construction billing for additional saw cutting of the roadway along with charging down time for every piece of equipment and laborer on the job. Through

inspection notes and photographs it was determined there was no work stoppage due to the additional saw cutting. Stacy will now be paid for the additional saw cutting plus retainage held and the project closed out.

- Completed ABR-Water Beneficial Reuse (GP) general permit application and the annual reporting in accordance with the requirements in the authorization to discharge governing FPSU's permit for reclaimed water for beneficial reuse. In basic language we can use water that has completed the treatment process for irrigation within a secured area, plant equipment and facilities wash down, sewer jet water for example.
- Department members prepared for Blizzard on 01/22/2016. No issues on the utility side to report. Now, personnel are preparing for the effects of melting snow in addition to rain and the effects it will have on the system and treatment process.
- Completed DEP Asset Survey of FPSU system
- Received and reviewed DEP TWA Extension Permits for Corporate Suites 90 Park Avenue and Woodbine Road easement # 10 sewer construction.

Councilman Germershausen provided the following report:

- Historic Preservation is working on plans for a headstone cleanup day at Hancock Cemetery
- The 2016 Grant Application has been submitted to the MCHPT, asking for a grant of \$138,240 for the exterior work. The next step is to hear from Ray Chang at the County about a site visit in late April/early May.
- The Bid Opening for the Roof Restoration Project was held on March 22. The bids ranged from \$64,720-\$139,000. The bids are currently under review by Connolly and Hickey who will ensure that the bids can be completed according to the appropriate standards, provide a reference check of the two lowest bidders, and technically review the submitted bids. They will then provide a recommendation to the Borough. We will be working with Connolly and Hickey throughout this process. There were 4 bids
- Councilman Germershausen asked if the Council could be copied when the flags at half staff. Administrator will take care of this.

Councilwoman Cefolo-Pane provided the following report:

Gazeo Concerts:

- Gazebo Committee is still waiting for contracts and confirmation of dates. Will have more information at the next meeting.

Seniors:

- Seniors had a meeting yesterday; they had a wonderful program. The next meeting is Wednesday, April 13th

Planning Board:

- Lightbridge Academy came in for a school location at temple on Ridgedale; application carried to next meeting
- Passed a Resolution adopting the Housing Element and Fair Share; also on our Agenda this evening to endorse that. The plan outlines our obligations.

Councilman Carpenter provided the following report:

First Aid Squad:

- Nothing much to report
- Florham Park First Aid Squad swore in three new members at their last meeting; membership is not growing but remains steady

Police Department:

- Lt. Matt Gatzke graduated from the FBI Academy last week. It was a 10 week training. Congratulations for a successful program.
- Over 600 responses to the Community Survey; can participate until April 8
- FPPD will be participating in a “Distracted Driving Campaign” April 1- April 21

Fire Department:

- Fire Department gaining one member, although he is being deployed to the Marines in July.

- Deputy Chief Wamp moved out of town; Asst. Chief Paul McGann is acting as Deputy Chief at this moment.

DPW:

- In the process of spring clean-up and branch pick-up.

Engineering:

- Mike Sgaramella got a quote on a generator for the school; will discuss with Bill Huyler
- Working on small netting problem at the Little League field to contain foul balls
- The concession stand has fire and security system completed
- GPS locater system training will start soon

Councilman Malone provided the following report:

Recreation:

- Emmett III – Infield has been skinned and the mound removed so that softball can play there. Greater demand for softball; men have 8 teams
- Recreation Committee going to hold a meeting to discuss the Recreation Master Plan and other miscellaneous items.
- Spring sports currently ramping up
- Budget is on for review at the next meeting

Councilman Zuckerman provided the following report:

- EC did somewood chipping around Spring Garden Lake; will do more April 2nd. The Commission will welcome any volunteers.
- Fish Property – going to leave it at this time; too dangerous with traffic there
- Jaycees would like to donate a basketball court to the pool; will meet on that shortly
- Little problem with Credit Card payment system Municipay; charging wrong rates
- The Pool Mailing was about 900 flyers short; more were ordered
- Board of Education; Budget hearing is April 25 at 6 7 p.m. There is a 2.9% with a 6% drop in students; Kindergarten will have a lot less students
- Hanover Park Budget is up \$1.3M with a drop in students

- The County is looking to give away money for any open space money; we can look into that.

Borough Administrator:

- Mr. Huyler stated the issue with the credit card was not the Borough's fault; it was an error on the part of Municpay. They will correct that.
- COAH Fair Share Housing Resolution is on the agenda for this evening; John Inglesino and Bob Michaels were in attendance in case the Council had any questions.
- He received a request to have Fireworks from Ted Fiore for his daughter's wedding at the Brooklake Country Club. If the Council has no objection, he will send it along to Fire Inspector Jim Fonzino. The Council had no issues.
- Mr. Inglesino and Mr. Michaels provided the Council with an overview of the Fair Share Housing Element and the COAH obligations.

Council President Michalowski opened the meeting to the public. Seeing no members of the public who wished to be heard, he closed the meeting to the public.

Council President Michalowski stated that since there weren't any Executive Session items he would ask for a motion to adjourn the Work Session.

ADJOURNMENT

On a motion made by Councilman Malone seconded by Councilwoman Cefolopane, the work session was adjourned by a unanimous vote at 7:00 p.m.

Respectfully submitted,

Sheila A. Williams, R.M.C.
Borough Clerk
April 10, 2016