



**Florham Park Borough Council
Thursday, August 16, 2016
Work Session Minutes**

Mayor Taylor called the Work Session to order at 6:30 p.m. He asked the Borough Clerk for a roll call:

Governing Body	Present	Absent
Mayor Taylor	X	
Council President Michalowski	X	X
Councilman Germershausen	X	
Councilwoman Cefolo-Pane	X	
Councilman Carpenter	X	
Councilman Malone	X	
Councilman Zuckerman	X	

RESOLUTION TO ENTER INTO EXECUTIVE SESSION

- # 16-95 Resolution Authorizing Executive Session

Councilman Germershausen made a motion to approve Resolution # 16-95 to discuss COAH litigation. The motion was seconded by Councilman Carpenter.

Council returned to the work session at 6:50 p.m. on a unanimous vote of the Council.

Vote:

Council Member	Aye	Nay	Abstain	Absent	Comments
Michalowski				X	
Germershausen	X				
Cefolo-Pane	X				
Carpenter	X				
Malone					
Zuckerman	X				
Total	5			1	

Council Portfolio Updates:

Mayor Taylor stated that Council President Michalowski was not in attendance this evening; however, he did send a portfolio update.

Florham Park Water Utility:

- Due to extended sick leave of a division member, the fall hydrant flushing will be modified. We will be addressing areas in the Central Business District (CBD), Schools, and locations where we receive dirty water complaints.
- Division personnel continue our annual hydrant replacement program. Replacements are determined by the physical inspection of the hydrants operating condition and age. Generally we try to replace 5 -10 hydrants a year; however, this to will be modified as a result of limited manpower due to an extended personnel illness.
- On Tuesday August 2 the Borough experienced a town wide water pressure decrease due to a malfunction of the communications systems which controls the pump operations and water levels of the storage tanks. Emergency procedures were quickly put into action which included manual operation of the wells, notification to the fire chief, and contact of NJ American water informing them we may open the interconnect. Water pressure was fully regained by 2:00pm Tuesday. Electronic control operations were fully restored by 1:00PM on Wednesday August 3rd. We still have not determined the causes of the failures.

- The Consumer Confidence Report (CCR) has been sent out to all water accounts as required by DEP regulations. The report contains information regarding the Borough's water quality and testing for 2015.
- The monthly mandated TI DEP report was submitted. This report contains information regarding the number of gallons pumped by each well, how much chlorination and sequestering agent had been added along with number of water samples taken, tested, and their results.
- The Borough remains under its water conservation plan where all residents and businesses must adhere to the mandatory odd / even out door water restrictions which are in place year round. Failure to adhere to this ordinance may result in a summons.
- The Borough continues to work with the DEP and Rock GW to transfer the Exxon Well to the Borough. Additional documents are being provided as requested by the DEP.
- The Rock-GW LLC Exxon well easement alignment and well agreement are under review. These documents are being reviewed by our consulting engineers Mott MacDonald and the Utility's counsel John Wyciskala prior to being presented to the Council for approval consideration.

Florham Park Sewer Utility

- CFM Contracting has completed repair of the Grit Chamber. The initial start-up has been made and will run for 30 days prior to another component inspection.
- Tilcon anticipates paving Timber Court the week of August 22 which will close out the emergency sanitary sewer repair and replacement project on Timber Court.
- Division personnel are working in concert with CDM in development of specifications and obtaining proposals for the gravity filter media replacement and disposal. Management of the project will be performed by Ted Lee and Norman Slaby.
- We continue collaboration with representatives from CDM Engineering in the development of the FPSU asset management plan covering the span of

20 years and will include all facilities, pump stations, collection system piping, equipment and personnel needs.

- JoMed Contractors anticipates starting the Woodbine Road sanitary sewer easement new line construction towards the end of this week or next week. All residents surrounding the project have been notified via hand delivered notices. We anticipate construction to commence shortly.
- All cranes and hoists at the main plant have been inspected as per OSHA standards
- Division personnel replaced the dialer at the main plant that was zapped during electrical storms.
- Division personnel have rebuilt the backflow preventer and main water valve at the main plant service building
- Division personnel rebuilt the #2 main plant pump as well as pump #2 at Hassock Brook Pump Station both have reinstalled.
- Division personnel began rebuilding Pump #3 at the main plant which is currently out of service.
- With the grit chamber being back on line and we are preparing to switch oxidation ditches and remove grit.
- Division personnel installed a new 40 HP motor on rotor #2 on ditch #1.
- Division personnel are preparing to pull pump #2 at Black Brook Pump Station to be rebuilt. A rental pump will be installed to complete the 2 pump station.
- Division personnel continue development of the annual sludge sampling and reporting
- Bio-Assay sampling has been completed on the effluent and we are waiting for the results. The test requires that water fleas can survive and reproduce in our effluent discharge to the river.
- Division personnel replaced all chemical pump check valves

- Division personnel continue the annually cleaning (jetting) of the sewer lines as a preventative and proactive line maintenance approach. By systemically cleaning specific target areas we hope to minimize sewer backups due to debris other than sewerage waste that is flushed or dumped into the lines which largely attribute to backups.

Florham Park Library

- Construction on the Sun project is set to begin on September 5 with a completion date of October 10.
- Our new employee, Amber Sowinski, is working out well. Because of her prior experience in Polaris libraries and in MAIN she was able to work the desk independently almost from her first day.
- The auditors were here in June. They did not have many questions for us and completed their on-site work in two days. We have not received the preliminary report yet.

July 4th Committee

- The 4th of July festivities went off as planned, despite a brief rain storm in the evening before the fireworks. We are estimating a \$6-7K profit, but some bills and checks are still outstanding. 28 kegs of beer were consumed, 600 mugs sold, Hamburgers sold out. Some other items that were left over (hot dogs, water...) were donated to National Night Out.

Councilman Germershausen provided the following report:

Historic Preservation Commission:

- Councilman Germershausen provided an update on the Little Red Schoolhouse Roof; the contractor is delayed because of trying to obtain specialized shingles, which should arrive the third week of September.
- Suzanne Herold is here tonight to address the Council regarding some news that the Historic Preservation Commission would like to share.

Mrs. Herold stated:

We are going to be celebrating the Centennial of the Little Red Schoolhouse, beginning March 2017. The Commission is asking permission to hold a cocktail party to raise money for ongoing work that grants might not cover. The cocktail party will be held somewhere in Florham Park and we have not determined where it will be. It will be one of a few events that the Commission would charge money for. This event would be the kick-off event for the rest of the year. We will also be selling items to raise money. Discussed items were puzzles, bookmarks, bags, a puzzle and some sort of blanket.

Mr. Zuckerman made a motion to approve the activities, seconded by Mr. Malone.

Roll Call: All Council present were in favor.

Verizon would like to film members of the Historic Preservation Committee as roof restoration work is done on the Little Red Schoolhouse on the Verizon channel.

Councilwoman Cefolo-Pane provided the following report:

Planning & Zoning:

- Planning Board had a meeting; I wasn't there, but the Board is continuing with the Lightbridge Academy application. They presented last night and will present at the next meeting on September 29.
- There were a few change in tenancies approved; Pastosa, an Italian Food Market, where LA Boxing was. And a subdivision on East Madison and also a new eye care center at 256 Columbia Turnpike.
- Zoning Board meeting on 8/15. Application for townhouses on Hanover Road behind HSHSHSBC Bank. There is a neighborhood group that is interested in the application and may attend the meeting as well.

Gazebo Concerts:

- Great Gazebo concert season; overall the concerts were well attended; the last concert had to be held indoors at Ridgedale Middle due to the weather. 50/50's were brought back and did well with those. We will start planning for next season soon. Our next meeting is September 1st. The Committee is looking into potential grants for next season. There is a webinar to get education on that.

Seniors:

- The Seniors will start up with their regular meetings on September 14th; Their annual picnic will be held on September 28th at the Community Center. There will be two meetings in October.

Councilman Carpenter provided the following report:

Police Department:

- The Police Department National Night out was a success.
- Car theft investigation continues
- Some stop signs were added as a result of the Borough traffic study; Ordinance on the agenda for first reading for tonight

First Aid Squad:

- Nothing to Report.

Fire Department:

- One member resigned a week after she joined
- Call volume YTD up to 295 calls in 2016; up 55 calls from last time last year
- 39 calls at FDU compared to 27 last year
- Lost two fire qualified Firefighter One personnel to college;
- Notified that we did not get approved for FEMA grant; still the need for some equipment needed; can probably get what we need from Ops budget

DPW:

- DPW switching out some equipment and getting ready for the fall;
- Assisted at National Night Out, Library and Seniors events

Engineering Dept.:

- Borough Engineer Mike Sgaramella gave a brief overview of what was happening in Engineering, specifically road projects.
- Working on paving projects; moving on to Partridge, Quail, Pheasant, etc.

Councilman Malone provide the following report:

Finance:

- Administrator Huyler and CFO Patrice Visco have had meetings with each Department head on coming up with a general philosophy regarding the budget. Mr. Malone was unable to attend the meetings; however, he met with Bill Huyler and Patrice Visco separately to get an idea of the conclusions drawn up as a result of the meetings; they will be baked in to the budget process.

Recreation Department:

- Day Camp & TSE big success
- Fall sports are gearing up; John Timmons has been busy with that.
- Hanover Park's project to update ballfields is moving along; that seem to have been stalled. They may be able to resume their season this fall. Contrary to what has been written in the press, John Timmons has done a great job extending to Hanover Park for use of the Borough fields for use by Hanover Park during this time. Others in the press have given credit to Lurker Park and East Hanover and I just wanted to make sure that Florham Park receives equal credit
- We intend to submit a grant to the County for a trail; it is Due September 1. John Timmons has been working hard on that. The grant is to provide a trail from the current Stobaues Ball park area through Stobaues Park, the recreation open space area that the Mayor worked so hard in adding over the years to connect that with Briarwood Baseball field. It would also provide some pedestrian access for the schools. We have made the Board of Ed aware of it as well. You may see some reduced traffic if people decide to walk to and from school.
- Florham Park Athletic Foundation – Nothing to Report

Councilman Zuckerman gave the following report:

Environmental Commission:

- Did not have a quorum; meeting was not held.

Municipal Pool

- Memberships right now are 508 members vs. 479 last year;

- Pool Advisory is looking into some improvements for the pool such as a snack bar

Borough Administrator Items:

Fright Night

Karen Casolaro is looking for approval for Fright Factor for the month of October. This is a fundraiser for Halo for Angels. It will be at the same location as in prior years. Every weekend in October. Fridays 7-11 p.m. Saturdays 1-4 & 7-11 p.m. Sundays 1-4 pm. Once given Council approval she will submit the necessary paperwork to Steve Jones and Police Chief will be notified.

Council stated they were okay with this.

Block Party Requests:

- ✚ Saturday August 27
2-7 p.m. – Puddingstone Way – Asking to close Puddingstone.
- ✚ Saturday, September 10
2-7 p.m. – Midwood and Shetland; asking to close parts of Midwood and Shetland
- ✚ Saturday, September 24, 2 p.m. – they didn't provide and end time. Party for Residents of Townsend Drive – looking to hold it on Old Mill
- ✚ Sunday, September 11 - 11:00 a.m. – 3 p.m.
Calvary Church – would like to close of part of Deerfield, from the Cul de sac

The Diner put in a request for a banner that is apparently up already. They can keep it up for 30 days. Council was okay with this request.

PRIVILEGE OF THE FLOOR:

Mayor Taylor opened the meeting for public comment as follows:

John Winters, Brooklake Road

Chatham Borough had a special rate for residents in August who didn't initially join the pool. Did the Council consider that? Mr. Zuckerman said they will look into it.

Councilman Malone said if people knew that in advance, they might not join for the entire season.

Seeing no more members of the Public who wished to be heard, Mayor Taylor closed the meeting to the Public.

ADJOURNMENT:

On a motion made by Councilman Malone, seconded by Councilman Germershausen, the work session was adjourned by a unanimous vote at 7:15 p.m.

Respectfully submitted,

Sheila A. Williams, R.M.C.
Borough Clerk
August 8, 2016