

MUST BE FILED WITH PLANNING BOARD SECRETARY

Florham Park Planning Board

Application No. _____ Date Filed: _____

Application for Review of Site Plan

To: Florham Park Planning Board

Application is hereby made for review of the site plan hereinafter more particularly described.

1. Applicant's name: _____
Address: _____
Phone: _____
2. Name and address of present owner (if other than #1 above).
Name: _____
Address: _____

3. Interest of applicant if other than owner _____
4. Location of site: _____,
(neighborhood/section name) (street)
_____, _____
(tax map block) (lot nos.)
5. Area of entire tract: _____
6. Amount of Fee: \$500.00 per acre or part thereof plus \$7.50 per 100
sq. ft. of building floor area. (Minimum fee – \$250.00)
_____ acres x \$500 = _____ + _____ s.f. – 100 x \$7.50 = _____
7. Deed restrictions that apply or are contemplated. (If no restrictions, state
“none”, if “Yes” attach copy) _____.
8. Name and profession of person designing site plan
Name: _____ (Profession)
Address: _____
Phone _____

Site Plan Application Continued.

8. List of maps and other material accompanying and number of each.

Item

Number

Signature of Applicant: _____

SITE PLAN CHECK LIST

Plat Requirements **YES** **NO**

Marginal information and administrative data

- | | | | |
|----|---|----|----|
| 1. | Name, address & phone number of owner or applicant & identification of project. | () | () |
| 2. | Owner's certification of concurrence with plan: "I certify that I am the owner of record of the site hereon depicted & that I concur with the plan." | | |
| | _____ | | |
| | signature | | |
| | _____ | | |
| | address | | |
| | _____ | | |
| | phone number | () | () |
| 3. | Name & N.J. license number of engineer, date & revision of drawings. | () | () |
| 4. | Scale, not smaller than 1"=50' except that 40 acres or larger may be 1"=100'. | () | () |
| 5. | Key map, not smaller than 1"=2000', showing location in Borough, the zone district, and properties with names of owners within 200'. (Contiguous ownership may be shown on main drawing.) | () | () |
| 6. | Site data box showing:
Total area in site in square feet
Total building area in square feet
Total landscaping area in square feet
Total area for driveways, access roads, walkways in square feet
Total parking area in square feet
number of parking stalls & stall dimensions
Number of employees, total & maximum on one shift
Ratio of parking to building size or occupancy, or both, depending upon use | () | () |

YES **NO**

Topography

- | | | | |
|----|--|-----|-----|
| 1. | Present & proposed grades based on N.J. Geodetic Control Survey Datum, at 2' contour intervals, except that when slope is greater than 10%, 5' intervals | () | () |
| 2. | First floor elevations of all propose buildings. | () | () |

Buildings and Structures

- | | | | |
|----|--|-----|-----|
| 1. | Location of all existing & proposed structures & buildings on & within 100' of site with finished grade elevations at corners. | () | () |
| 2. | Storage areas for refuse & garbage. | () | () |
| 3. | Ground floor area in square feet. | () | () |
| 4. | Proposed use of all buildings. | () | () |
| 5. | Location & description of all existing & proposed signs. | () | () |
| 6. | Loading areas, showing dimensions. | () | () |
| 7. | Submit elevations with additional details as required by the Planning Board to ensure architectural compatibility. | () | () |

Parking Areas, Traffic Control, Lighting

- | | | | |
|----|--|-----|-----|
| 1. | Parking areas showing spaces. | () | () |
| 2. | Driveways showing vehicular circulation. | () | () |
| 3. | Existing & proposed streets abutting the site showing right-of-way & paved widths. | () | () |
| 4. | Location & width of fire zones. | () | () |
| 5. | Sidewalks & pedestrian walkways. | () | () |
| 6. | Lighting standards & utility poles designating their size, height, type construction & location. | () | () |
| 7. | Lighting plan including lumens, spacing & height. | () | () |

Roads, Driveways, Walks, Curbs, Walkways, Fencing

- 1. Location & dimensions of all items, this category, on the site & within 100'.
Cross-sections & profiles of all existing & proposed streets.
- 2. Details of driveway & road intersections, with municipal & County streets at scale of 1"=20'.
- 3. Location, size & nature of all existing & proposed rights-of-way, easements & other encumbrances which may affect the lot or lots in description of any lands to be dedicated to the County or municipality.

Drainage, Storm and Sanitary Sewers and Utilities

- 1. Location, type & size of all existing & proposed catch basins, storm drainage structures, facilities & watercourses.
- 2. Location, type & size of waste disposal system & sanitary sewer lines.
- 3. Location, profiles & types of underground utilities: electric, gas, telephone, water.
- 4. Show by means of arrows that lot drains properly into existing waterways or adequate storm drains.
- 5. Location of all easements related to drainage.
- 6. Evidence of approval of drainage by Division of Water Policy & Supply, Dept. of Environmental Protection, where applicable.
- 7. Storm drainage calculations.
- 8. Location & profiles of all water-courses & drainage facilities within 200' of property limits or development.

Landscaping; specify types of plantings

- 1. Totals square feet of landscaping.
- 2. Landscaping within the parking areas (at least 1,000 sq. ft. within each 10,000 sq. ft. of paved areas).

	YES	NO
3. Buffer areas, including location of landscape screen.	()	()
4. All areas to be graded & landscaped; all fencing and/or size & type of plant material.	()	()
5. All trees over 4" in diameter.	()	()
6. Fencing within 100' of any existing or proposed road right-of-way line.	()	()
7. Proposed location & proposed species of trees to be planted.	()	()

Soil Erosion and Sediment Control Plan

**BOROUGH OF FLORHAM PARK
PLANNING BOARD**

111 Ridgedale Avenue
Florham Park, NJ 07932
(973) 410-5300
Fax No. (973) 377-5749

CERTIFICATION:

BLOCKS: _____

LOT(S): _____

ADDRESS: _____

**PROPERTY
OWNER:** _____

The Tax Collector of the Borough of Florham Park hereby certifies that all taxes and assessments have been paid and that no taxes are due or delinquent as to the premises which are the subject of this application as of the date indicated below.

Tax Collector or Authorized Signature

Certification Date

**BOROUGH OF FLORHAM PARK
PLANNING BOARD**

**REQUEST FOR LIST
OF PROPERTY OWNERS**

DATE: _____

NAME: _____

ADDRESS: _____

PHONE: _____

BLOCK: _____ **LOT** _____

I hereby request that the list of property owners within 200' of the above referenced property and the utilities to be noticed as part of my application

Signature: _____

Dated: _____

Fee Paid: _____