

**Application for Site Plan Waiver
(Chapter 250-7.2)**

Florham Park Planning Board

Application No. _____ Date Filed: _____

To the Applicant: The following must be submitted to the Secretary at least 10 days prior to the hearing:

- ✓ Application Fee: \$350.00
- ✓ Initial Escrow Deposit: \$600.00 (additional costs may be assessed)
- ✓ Please fill out 2 separate checks for each. Payable to: The Borough of Florham Park

15 Copies of the Following Must be submitted to the Secretary

- Complete Application
- Official Tax Map – Depicting the location of said property
- Site Plan – This should include parking, shall be latest revision and include the name and address of the preparer.
- Floor Plan – supply both the current and proposed architectural plans. You must include the name and address of the preparer of said plans.
- Any and all required maps and related information.
- A trip reduction plan, if applicable
- Details of provisions for refuse disposal and recycling in connection with the proposed tenant

1 Copy of the Following must be submitted to the Board Secretary

- Certification from the Tax Collector indicating all taxes are paid to date
- If the property owner is other than the applicant, the owner must submit a letter stating the applicant has authority to submit the application.

If you are incorporated you must be represented by an Attorney. MLUL 27.2-b

Application is hereby made for review of the Site Plan hereinafter more particularly described.

1. Applicant's name: _____
Address: _____
Phone Number _____ Fax No. _____

2. Name and address of present owner (if other than #1 above).
Name: _____
Address: _____
Phone Number _____ Fax No. _____

3. Interest of applicant if other than owner _____

4. Location of site: _____
5. Tax Map Block _____, Lot Number(s) _____.
5. Area of entire tract: _____
6. Deed restrictions that apply or are contemplated. (If no restrictions, state "none", if "Yes" attach copy) _____.

DETAILS OF APPLICATION

7. Description of Project: (Describe what is being proposed and why it qualifies for a Waiver of Site Plan Review) _____
(If either wholesale or retail sales of products are contemplated, Applicant shall give a description of the products to be sold)

Name of proposed tenant: _____

What is the proposed use for space _____

Hours of operation _____ Number of employees _____

Previous tenant _____ Number of Employees _____

Square footage of space _____ Parking requirements (calculated in Sq. Ft) _____

8. Parking Spaces Available _____ Tenant assigned parking? No ___ Yes __, if parking is assigned, please indicate number and/or location of parking spaces by its lease, and the details of any such requirements.

If there are other uses at this site, please indicate the following: How many? _____

Square footage used _____, Number of employees _____ Hours of operation: _____

No. of parking spaces required _____, No of space available _____. A list of tenants at this location and the above information can be submitted on a separate sheet of paper. This information can be obtained from the landlord/owner of site.

9. Signage change? Yes ___ No ___ (if yes, give details) _____

(Signage plan is to be included with the application)

10. Will there be any additional mechanical systems installed at the proposed site, No___Yes___, if yes, indicate how and where such mechanicals will be located (to be shown on site plan or architectural drawings)
11. Will there be deliveries to the proposed site, No___ Yes ____, if yes, indicate size of truck utilized, frequency and time of deliveries.

12. List of maps (tax map and site plan which will include parking) and other materials, including floor plan, accompanying application.

Title	Prepared By	Number of pages
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- 1.
- 2.
- 3.
- 4.
- 5.

Signature of Applicant: _____, Date: _____

**BOROUGH OF FLORHAM PARK
PLANNING BOARD**

111 Ridgedale Avenue
Florham Park, NJ 07932
(973) 410-5300
Fax No. (973) 377-5749

CERTIFICATION:

BLOCKS: _____

LOT(S): _____

ADDRESS: _____

**PROPERTY
OWNER:** _____

The Tax Collector of the Borough of Florham Park hereby certifies that all taxes and assessments have been paid and that no taxes are due or delinquent as to the premises which are the subject of this application as of the date indicated below.

Tax Collector or Authorized Signature

Certification Date